

## RECOMMENDED DEEPER PREPARATION PROCEDURES

1. Weekend presenters ask qualified rookie couples to consider being a presenting couple (team) one to two weeks after the weekend and invite them to Kickoff I to hear more about it. Allow 2-3 days for a response.
2. Weekend presenters contact APCC with information about those couples saying yes.
3. APCC notifies Kickoff I presenters as soon as possible so that a kickoff can be presented within the next two weeks.  
**NOTE: All files needed to conduct the Kickoff are contained in ILME.org under Deeper Preparation.**
4. Kickoff I presenters schedule a kickoff to be held within the next two weeks. APCC is notified of kickoff date.  
Distribute Discussion Question sheet at the conclusion of the talk.
5. Rookie Couple responds to Kickoff I presenters in 3-7 days with their "yes" or "no."
6. Kickoff I presenters, upon receiving a "Yes":
  - ) Notify APCC to assign a Mentor couple and a Workshop Couple.
7. APCC couple contacts Rookie Couple to verify data for numbers 1, 2, 3, 8 & 9 of Deeper Weekend Preliminary Registration Form. APCC completes rest of form with information needed for numbers 4, 5, 6 & 7.
8. APCC Assignments
  - ) APCC notifies Mentor of the "Yes" answer received so they can begin their mentoring process with Rookie Couple.
  - ) APCC notifies Workshop Couple so they can contact Rookie Couple and assist them in writing Self.

9. APCC immediately forwards registration to Deeper Coordinators who will respond to couple with initial letter

(At this point in the procedure, the rookie couple should be included in Presenting Couple meetings; however, their name is not added to the roster of presenting couples until after they have completed their Deeper.)

10. Deeper Coordinators inform APCC and DPCC when a preliminary registration has been received.
11. Mentor Couple encourages rookie couple to live the Marriage Encounter lifestyle:
- ) Dialogue daily
  - ) Believe in and apply the weekend concepts
  - ) Become active in a love circle
  - ) Attend presenting couple (team) meetings
  - ) Take part in presenting a local weekend (carry luggage, be a prayer couple, help with set up and take down, etc.)
  - ) Write and present an information talk in a church or in a home
  - ) Write and present a sharing at love circle and/or team meeting
  - ) Discern their personality style as they begin to write SELF
12. Mentor Couple keeps APCC informed of the rookie couple's progress. If, at any time in the process, the rookie couple decides not to proceed, it is APCC's responsibility to inform the Deeper Coordinators.
13. At least six weeks before the Deeper, after confirmation by Deeper Coordinators that weekend is a "go", Kickoff 2 presenters give the second kickoff to prepare couples for the Deeper experience.
14. APCC works with rookies, if necessary, in buying plane tickets soon after Kickoff II has been given. **PLEASE NOTE: The Deeper begins with dinner at 5 P.M. Friday and the first presentation at 6 P.M. The weekend concludes at 10:30 A.M. on Sunday. DO NOT SCHEDULE LATE ARRIVALS OR EARLY DEPARTURES. Be sure to allow 1 hour after arrival for transportation and check-in to hotel. Also allow at least 2 hours prior to departure for transportation and check-in to flight.**

15. APCC instructs Rookie Couple to purchase their airfare with the Rookie's personal credit card. APCC provides Rookie Couple with NAR Reimbursement Form and explains how to complete it. APCC notifies NAR Finance Couple to expect the reimbursement form from this couple.
16. APCC schedules new presenting couple to present first weekend 4-9 months after the Deeper.